In the followings, please read "Tokyo Tech" as "Portal for Science & Engineering Field, Institute of Science Tokyo".

TOKYO TECH PORTAL NEWS

PUBLISHED BY: CENTER FOR INFORMATION INFRASTRUCTURE

HOW TO USE

Now you have "**IC card for Sci & Eng field**" and let's start to use the "**Portal for Science and Engineering field**" right now!

The Portal for Sci & Eng field provides you ...

● Web system for S&F, Library Service, etc.

● Tokyo Tech Mail -- Common e-mail environment anytime, anywhere with high-performance SPAM mail block.

● Access online journals from off-campus (such as home) via SSL-VPN.

● You can get "Science Tokyo ID/Initial Password" in order to log in to the Science Tokyo Auth. System

Glossary...

Portal = Gateway
Portal for Sci & Eng field is an integrated gateway to information services provided by Science and Engineering field, Science Tokyo

IC card for Sci & Eng field=Issued by Science Tokyo to those who belong to Science and Engineering field such as staff, student.

LET'S LOG IN TO PORTAL FOR SCI & ENG FIELD

Login to the Portal with the "**Matrix Code**" printed on the backside of **the IC Card**.

←**Please log in to the Portal from here**

Account: **Student ID number**
    *Printed on the card.

Password:
Initial password is printed on **a separate sheet**.
*Neither numeric character nor space is used in the initial password. O = "O" of Oscar, l = "l" of lima, Period ".", and/or slash "/" may be used.
Note that upper- and lower- case characters may coexist.

Matrix code ↓

(A table printed on the backside of your IC card)

	A	B	C	D	E	F	G	H	I	J
1	F	H	C	F	A	Q	Q	B	C	D
2	K	E	F	I	H	R	J	Y	X	D
3	I	E	X	J	T	M	X	F	N	R
4	K	V	Sample				M	J	H	
5	D	H	N	O	P	W	X	Q	X	V
6	A	B	C	D	E	F	G	X	D	I
7	E	C	J	T	M	X	F	N	R	K

Type "**D A C**"

How to login

1. Open the browser and go to the Portal for Sci & Eng field as follows. **https://portal.titech.ac.jp**

2. Click the "Agree (Matrix / OTP / Soft Token Auth.)" button.

3. Enter your Account and Password.

> Please input your account & password.
> Account [_____]
> Password [_____]
> [OK]

If previous page (front page) appears after clicking OK button, you might misspell your account or password. Try it again.

(4. Choose [Matrix] at "Move to Other Authentication", and click [OK].
At your first login, no this step.)

5. Enter matrix codes.

[A, 5]   [**d**]   *You can use either lowercase
[A, 6]   [**a**]   or uppercase
[C, 1]   [**c**]   here!

After you successfully logged in to the Portal, please try these following initial settings!

Ⅰ First, click "**Password Change**".

For security reasons, never use the same password you are using in other service!
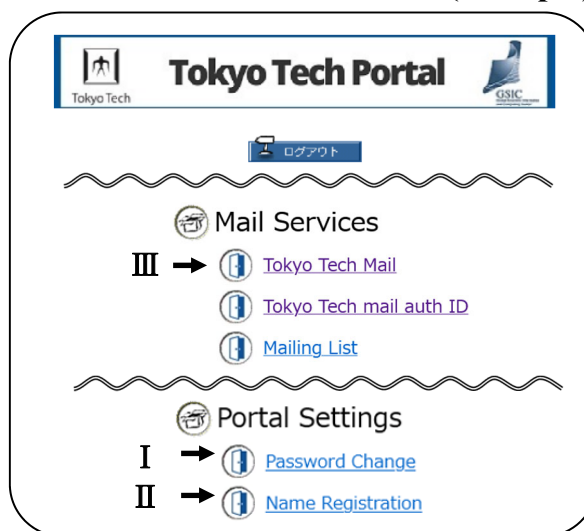
Ⅱ Next, click "**Name Registration**".

What is Name Registration?

Registering your name by roman alphabet by yourself. It is used in the Portal system and especially important for your email account of Tokyo Tech Mail called "m.titech address".

Ⅲ Then, Make sure to open "**Tokyo Tech Mail**" once to make officially your email address valid.

Resource menu of the Portal (example)

Tokyo Tech Portal

ログアウト

Mail Services
Ⅲ → Tokyo Tech Mail
Tokyo Tech mail auth ID
Mailing List

Portal Settings
Ⅰ → Password Change
Ⅱ → Name Registration

Example of Tokyo Tech e-mail address
Last name = Ohoka, First name = Taro

*Two characters are assigned automatically by the system.

⇒ **ohoka.t.ab**@m.titech.ac.jp

Atten-tion!

Using Web mail provided by the Portal for Sci & Eng field

【Tokyo Tech Mail】

Since the integration of the two colleges in October 2024, there are some systems working at the same time. As for email addresses, you can continue using "Tokyo Tech Mail" which used to be an official college email system in previously Tokyo Tech.

As for now, regarding Tokyo Tech Mail system, it is scheduled as the following;

Cease an issuance of new email account: March 2027

Decommission a mailbox: March 2029

*The schedule is subject to change due to various circumstances.

We will announce widely in the college in advance when the operation policy is decided.

Atten-tion!

For Using Science Tokyo LMS

Note: The issuance of your Science Tokyo ID may be delayed from your enrollment start date. Please make sure to confirm whether your ID has been issued.
https://portal.isct.ac.jp/en/

You can use the Science Tokyo LMS on the Science Tokyo Auth. System.
In order to use the Science Tokyo Auth. System, you need to get your
Science Tokyo ID /Initial Password from the Portal for Sci and Eng field first. After you check your own Science Tokyo ID /Initial Password, please go ahead to log in to the Science Tokyo Auth. System.

HOW TO SET INITIAL SETTINGS FOR SCIENCE TOKYO ATUH. SYSTEM

https://www.helpdesk.cii.isct.ac.jp/st/helpdesk/science-tokyo/login_guide.html
Please contact here for inquiries about the **Science Tokyo Auth. System**
Science Tokyo IT Help Desk　　E-mail：contact@helpdesk.cii.isct.ac.jp
* When you inquiry, please let us know your **name, campus mainly belonging, student number.**

Tea break… ☕　**To log in to the Portal…**
OTP auth. or Soft Token auth. is so convenient!

【OTP Auth】　【Soft Token Auth】

For One-Time Password auth. (OTP auth), you can log in to the Portal with a time-limited password via your email registered in advance. For Soft Token auth., you can get a password to log in to the Portal via an application on your device like a smartphone. Both authentication methods don't require to use the matrix code table and much more secure than Matrix Auth. We strongly recommend you introduce one of them this time.

Portal login page > Online guides > **One-Time authentication*** https://portal.titech.ac.jp/new-en/ezguide/otp-login.html
　　　　　　　　　　　　　　Soft Token authentication* https://portal.titech.ac.jp/new-en/ezguide/softtoken-login.html

*Note: **You cannot procced the initial set-up via off-campus network**. Please come to Tokyo Tech to connect on-campus network.

Online guides for the Portal … https://portal.titech.ac.jp/new-en/ezguide/index.html